

# WVSABC

## General Membership Meeting Minutes

**Date:** February 12<sup>th</sup>, 2019

**Location:** Theater Works

**Time:** 6:00pm

Call to order at 6:15pm by President Tami Wright-Dabo

### **Roll Call:**

Tami Wright-Dabo	Bill Mellecker	Dawn Ortiz
Misty Toomey	Elba Palermino	Elena Jimenez
Nikki McCormick	Genevieve Lalonde	Maria Gonzales
Kristen Hanni	Shannon Lee	Stephanie Fenderson-Gonzales
Lori Garcia	Joanna Schauer	Penny Reese
Pat Ford	Megan Neaveill	Cecilia Macias
Gabbie Zamarron	Joe Rosson	Carolyn Rosson
Regina McFadden	Susan Knoebel	Kim Malnar
Julie Szeremet	Patrick Flippen	Alva Flippen
Tammie Harris	Georgina Perez	Cherilyn Cook
Taylor Szeremet	Berenice Hernandez	Christina Gabaldon
Ryan Giguere	Melissa Minadeo	Lisa Fleming

### **No Old Business**

#### **Treasurer Report**

Misty went over treasury report (attached) pointing out the 25% increase of the earnings from last year. This is due to more events and venues the club has taken on. Due to the high increase, it will be discussed lowering the percentage that is put in the general fund and applying a higher percent to the donation from the venue. This will in turn help to increase the hourly wage for each member that worked.

Misty is still waiting on Chase and Gila to pay, these events were combined with event at Cardinals, leading to payouts being tied up waiting on the two event checks.

Misty is working to have the member account statements back on auto send. As of now, she is having to send manually once a month.

#### **Secretary Report**

Nothing to report

## **VP of Marketing Report**

Next Bartender Training...Possibly Sunday March 3<sup>rd</sup> (details to come)

### **Review of Rules & Policies at Gila River:**

Gila is enforcing their rules and policies and will fine us \$75 for each occurrence. If a fine is given to a member for a violation, that member will have the \$75 deducted from their payout for that event. Multiple fines can be given during one event. Examples of rules and policies that we must make sure we are following are listed but not limited to the following (for a complete list you can ask your stand manager at the event):

-No cutting corners

\*this includes cleaning equipment thoroughly and properly (examples are cleaning the bar soda gun, not leaving debris in the sinks, and cleaning utensil containers for dirt/grime)

\*food handling (including items needing to be labeled and dated, jalapenos being on ice, leftover jalapenos can't be stored in an open can, zoning food correctly in coolers)

\*NO EATING IN THE STAND ALLOWED. This is something we really need to focus on. It was discussed with Andy that sealed food can be kept in your bag but can't be in plain view, in other words it can't look like it is easily accessible and could be eaten in the stand.

\*NO CELL PHONE USAGE IN THE STAND. If you are seen on your phone in the stand, you will be fined. You can also be fined for multiple occurrences. Gila doesn't want your phone to be seen sticking out of your pocket. If you need to use your phone for an emergency, you will have to step out of the stand to use it. Leads/Asst leads can use their phone for the calculator but it still can't be in customer's view.

### **Lead and Assistant Lead Responsibilities**

-Proper procedure for cutting volunteers early was discussed. It is up to the Lead and Asst Lead to determine if hours should be cut. They will first ask for any members willing to volunteer to go home early. If a member volunteers, they will be asked to possibly clean something in the booth to alleviate the work for the rest of the members at the end of the night. If there are no volunteers to leave early, it will be up to the Lead/Asst Lead to ask nicely for someone to cut their time

-Final Walk-through at end of night, please make sure everything is properly cleaned

-Paperwork-it is very important that all paperwork is completed thoroughly and completely

### **Upcoming Events at Gila River Arena –**

Wednesday, February 13<sup>th</sup> - KISS

Thursday, February 14<sup>th</sup>-Coyotes/St. Louis Blues

Saturday, February 16<sup>th</sup>-Coyotes/Toronto Maple Leaf

Friday, February 22<sup>nd</sup>-AIA Tournament

Saturday, February 23<sup>rd</sup>-AIA Tournament

Sunday, February 24<sup>th</sup>- Coyotes/Winnipeg Jets

Tuesday, February 26<sup>th</sup>-Coyotes/Florida Panthers

Thursday, February 28<sup>th</sup>- Coyotes/Vancouver Canucks

### **More Upcoming Events:**

Saturday, February 16<sup>th</sup>-Ak Chin Training

Saturday, February 16<sup>th</sup>-Phoenix Rising Soccer

Tuesday, February 19<sup>th</sup>- Ak Chin Training

Saturday, February 23<sup>rd</sup>- AZ Super Show

Tuesday, February 26<sup>th</sup>- Ak Chin Training

Saturday, March 2<sup>nd</sup>- Ak Chin Stand Lead /Head Cashier Training  
Saturday, March 2<sup>nd</sup>-Coyotes/Red Wings  
Monday, March 4<sup>th</sup>-Ak Chin Team Training  
Tuesday, March 5<sup>th</sup>-Coyotes/Anaheim Ducks  
Thursday, March 7<sup>th</sup>-Coyotes/Calgary Flames  
NASCAR Weekend (50/50 Raffle @ ISM Raceway) – March 8<sup>th</sup>, 9<sup>th</sup>, & 10<sup>th</sup>  
Saturday, March 9<sup>th</sup>-Coyotes/LA Kings

## **VP of Operations Report**

**50/50 Raffle at ISM:** Kristen discussed details of the 50/50 raffle. Everyone will work in pairs. Members can venture all over the raceway and into the camping areas to sell the tickets. You do have to be 18 to sell. Each pair is required to sell \$500 in tickets to be considered for the group payout. Kristen will work with everyone to ensure each pair meets their minimums. The more volunteers we have, the bigger payout we can earn. They will take as many people as we can get to sign up! Tickets can be sold online as of now, Kristen will email out the details soon. The drawing will be held on Monday and the winner doesn't have to be present. The dress code is ANY closed toe/heel shoes!! You can wear whatever you will be comfortable walking in. JEANS!! We can wear jeans! They must be in good condition, which means no rips. Neon yellow shirt will be provided. ISM will feed us also! There will be snacks, meals, and drinks. We will also have a break area so you can rest. You can choose your partner. Gate list is due 2/28 so please sign up!! There is an event at Gila on Saturday, it may be possible to work both events. If you have any questions do not hesitate to reach out! Please visit sign up genius for more details and to sign up!!

**Chase:** Kristen will load all games into sign up genius. Please go in and sign up asap. The amount of sign ups will help determine if there are enough volunteers to resign our contract. Please do not wait.

## **President Report**

Review of Policies and Procedures Attendance & Punctuality (Absenteeism): Tami explained the importance of using sign up genius correctly and responsibly. When we meet with our Venues to sign contracts for each new season, we use Signup Genius to determine what stands/how many spots to commit to for that season. This is the reason we send out an email to members announcing new opportunities/events that have been posted on Signup Genius and ask our members to go in right away to sign up for any/all events that they know they can commit to. When the contract is signed, it is all inclusive to every known event at that venue for the entire season. This means we have made a contracted commitment to provide a specific number of volunteers for every one of those events!

For sign up genius: PLEASE utilize Signup Genius. Once we inform you by email that events have been posted on Signup Genius and if we ask that you go in and sign up right away, please do not wait. Remember, this is what we use to determine if we commit/sign a contract with this Venue! We hate to have to turn down opportunities because members do not properly sign up. really one person is signed up for multiple positions. If you can't be there till after the check in time, please leave a note! Most of the time this can be accommodated if we are aware of it.

When signing up, you only have to sign up for one position for each event. We know what positions you can fill and will put you where you are needed most for that event. If you don't think you can be there by your check in time, please write in the "Comments" the earliest time you can be there. Most of the time if we know this in advance we can accommodate you.

After you sign up for the events: Check your email DAILY!! There are multiple events being scheduled with both pre-gate lists and final gate lists constantly being sent.

Pre-Gate List: When you receive the pre-gate list email, please check for your name!! Even if you are "certain" you didn't sign up, please double check. This would be the time to reply to the pre-gate email if: your name is on the list and you can no longer commit or if you are now available and would like to be added. DO NOT GO INTO SIGN UP GENIUS AT THIS POINT TO ADD OR REMOVE YOUR NAME, YOU MUST COMMUNICATE BY REPLYING TO THE PRE-GATE EMAIL.

The Final Gate List email: When you receive the final gate list email, this means you did not reply to the pre-gate list to remove your name so the FINAL GATE LIST has been made and has been sent to the Venue and to the volunteers! Once this Final Gate List is sent out, NO ONE should be cancelling/calling out unless it is a REAL Emergency!

Lately, this has become a serious problem with volunteers. The Final Gate Lists are being sent out, then way too many people are deciding to call out last minute or not show up at all. This is causing a lot of undue stress and multiple volunteer hours for the board member trying to schedule the event. They must scramble calling, sending texts and emails trying to cover the event many times late into the night. We understand things happen, but the problem is getting worse. We need you to honor your commitment to work the events you've signed up for.

Per member requests, the club has been seeking and taking on more venues/opportunities. We cannot commit to all of the venues and events if members are calling out constantly. If we do not have the number of volunteers we commit to having, the venue can charge us, and it will affect our bonus. The board members are spending entirely too much time trying to replace volunteers last minute due to callouts. It can't be stressed enough to please read your emails, pay attention to your sign ups, and please give as much notice as possible if an emergency does arise and you must call out.

Spring Training: Unfortunately, we did not have enough volunteers sign up in Signup Genius in a timely manner for either location (Peoria or Goodyear) and we ended up having to decline from participating at all this season.

Country Thunder: We could not commit to this event as a club due to liability issues, but they are giving our members the opportunity to be hired as temporary bartenders and runners. They will pay \$13/hr + your individual tips and you will be provided with a free camping/RV spot in an area designated just for employees/staff. If you are interested you need to email Tami your name, phone number, email address, and the position you would like to work right away. She will then send the information to Dan and he will contact you directly.

Phoenix Rising Soccer: This venue is thru Craft Culinary Concepts. There are a couple positions that 16-17 yr olds can fill. CCC has asked WVSABC to staff all of their bars and the small concession stand for this season which requires 21 to 25 volunteers per game. We need anyone that wants to be trained to bartend to please let us know!! All games are on Friday and Saturday nights. Although the venue is

small at this time (holds 4,500) it has been approved to build a new 21,000-person stadium for their games. CCC will have the contract for concessions in that new stadium. This is a great opportunity for our club to get in on the ground floor.

Ak-Chin Pavilion: Zach Brown is first concert on March 15<sup>th</sup>, and May 2<sup>nd</sup> is next event. There are many volunteers that have signed up but just be aware we have not signed a contract yet. There is no guarantee how many positions we will be offered. Tami is trying to get the club bars and does not want to take on a food booth. Tami is still negotiating.

Levy Motor Sports/NASCAR: An email was sent out to the membership previously letting you know that we were not returning this season to NASCAR concessions under Levy.

ISM Raceway: We have signed a contract to provide volunteers to do the 50/50 Raffle out at ISM Raceway during the NASCAR weekend.

**Please make sure to go in sign up genius and sign up for our events!!!**

Meeting adjourned at 8:05pm

**Next General Membership Meeting: Late March or Early April Date TBD**